



Communities and Neighbourhoods Scrutiny Board (4)

Time and Date

4.00 pm on Wednesday, 17th September, 2014

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**
2. **Declaration of Interests**
3. **Minutes**
 - (a) To agree the minutes of the Communities and Neighbourhoods Scrutiny Board (4) meeting held on 23rd July 2014 (Pages 3 - 6)
 - (b) Matters Arising
4. **Asset Based Working in Coventry** (Pages 7 - 18)
Briefing Note and Presentation of the Chief Executive
5. **Report Back on the Work Of Outside Bodies - Regional Flood and Coastal Committee** (Pages 19 - 22)
Briefing Note of Councillor Lancaster, Cabinet Member (Public Services)
6. **Work Programme 2014-15** (Pages 23 - 26)
To review the Board's Work Programme 2014-15
7. **Meeting Evaluation**
8. **Any other items of Public Business**
Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 9 September 2014

Note: The person to contact about the agenda and documents for this meeting is
Matthew Rossi Tel: 024 7683 3079

Membership: Councillors M Auluck, M Hammon, L Harvard, T Khan, C Miks,
K Mulhall, B Singh (Chair), D Skinner and R Thay

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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Coventry City Council
Minutes of the Meeting of Communities and Neighbourhoods Scrutiny Board (4)
held at 4.00 pm on Wednesday, 23 July 2014

Present:

Members: Councillor B Singh (Chair)
 Councillor M Hammon
 Councillor L Harvard
 Councillor D Skinner
 Councillor R Thay

Employees (by Directorate):

A Jackman, Place Directorate
C Knight, Place Directorate
M Rossi, Resources Directorate
S Symonds, Resources Directorate

Apologies: Councillor M Auluck, C Miks and K Mulhall

Public Business

1. Declaration of Interests

There were no disclosable pecuniary interests declared.

2. Minutes

The minutes of the Public Services, Energy and Environment Scrutiny Board (4) meeting held on 26th March 2014 were signed as a true record. There were no matters arising.

3. 20mph Zones and 20mph Speed Limit Prioritisation Criteria

The Scrutiny Board considered a report of the Executive Director, Place concerning the prioritisation criteria for 20mph zones in Coventry.

The same report was due to be considered by the Cabinet Member (Public Services) on 29th July 2014 and any comments made by the Scrutiny Board would be considered by the Cabinet Member.

The City Council receives many petitions advising of road safety concerns and requesting 20mph zones or 20mph speed limits. Historically these types of schemes have been introduced as Local Safety, Perceived Safety or Safer Routes to Schools schemes.

There was no adopted policy for dealing with 20mph related requests and their prioritisation other than the safety scheme process.

On 9th July 2013 the Cabinet Member (Public Services) considered a petition requesting a 20mph speed limit and in response requested the Public Services, Energy and Environment Scrutiny Board (4) consider and make recommendations on how to assess and prioritise requests for 20mph zones and 20mph limits outside of the safety scheme process.

The Public Services, Energy and Environment Scrutiny Board (4) established a Task and Finish Group to undertake this work and make recommendations. Cabinet Member (Public Services) committed to these recommendations at the meeting of 25th March 2014.

These recommendations have been utilised to create a prioritisation criteria for 20mph zone and speed limit requests. The report set out the proposed prioritisation criteria.

A budget of £125,000 had been allocated from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan for 20mph zones in 2014/15.

The Scrutiny Board questioned Officers on matters relating to the enforcement of 20mph speed limits and the different methods used to reduce speeds of traffic such as speed bumps and signs. Members noted that parked cars can also be strategically aligned to narrow the road space and reduce the speed of traffic. Members further discussed trends in national research into the impact of 20mph zones and how the density of traffic would be considered in the criteria.

RESOLVED, that the Scrutiny Board endorses the recommendations to the Cabinet Member (Public Services).

4. Traffic Management and Enforcement

The Scrutiny Board considered a briefing note of the Executive Director, Place with an overview on how traffic in Coventry was managed to reduce congestion and disruption to road users.

The Scrutiny Board noted the proactive and reactive measures put in place to keep traffic moving on the highway. One of the proactive ways was the co-ordination of street works with a number of partners and stakeholders including Warwickshire County Council, Highways Agency, Centro, bus operators, statutory undertakers and event organisers. This was done to ensure that the Council could manage road space for everyone. Members noted that in 2015, the City Council were proposing to introduce a Joint Permit Scheme with Warwickshire County Council which would further increase the Council's ability to minimise disruption caused by road works.

Members questioned officers about the other methods of minimising disruption which included the use of Automatic Number Plate Recognition (ANPR) cameras, Variable Message Signs (VMS) and other methods such as using the Council's website, Twitter and links to the local media.

RESOLVED, that the Scrutiny Board noted how traffic in Coventry is managed to reduce congestion and disruption to road users.

NOTE:

The remaining items of business were deferred to the next meeting due to the Scrutiny Board being inquorate.

(Meeting closed at 5.00 pm)

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Coventry City Council

Briefing note

To: Community and Neighbourhoods Scrutiny Board (4)

Date: 17th September 2014

Subject: Asset Based Working in Coventry

1 Purpose of the Note

- 1.1 To consult on emerging plans to develop asset based working in Coventry with Scrutiny Board (4) to inform the development of a strategy and work programme for this work.

2 Recommendations

- 2.1 Community and Neighbourhoods Scrutiny Board (4) is asked to note the contents of this paper and to make recommendations for how this work should be developed further, in particular the role that elected members can play in this work.

3 Information/ Background

- 3.1 The Council wants Coventry to be ambitious for itself and its citizens. It is committed, through the Council Plan, to making the city a globally connected city that is attractive to businesses and investors – but also locally committed to improving the quality of life for all our residents. It is also committed to make sure that economic growth and investment in the city benefits local people. The Council recognises that the best way for this to happen is to enable and empower residents, communities and groups to use and develop their own skills and potential to take control over their own lives. This is especially true at a time when the Council's resources are being significantly reduced.
- 3.2 The Council Plan approved by Cabinet in January 2014 sets out the Council's ambition to have new conversations with residents, communities and partners, enabling them to do more for themselves by encouraging residents to become active citizens; engaging with communities to involve them; and working with partner agencies in the voluntary, public and private sectors.
- 3.3 As part of this, the Council is committed to engaging with communities to involve them in uncovering and using their own skills, talents and resources to achieve their ambitions; shaping and improving local services and designing and implementing solutions that meet local need. This is an opportunity to have fresh conversations with residents, communities and partners to explore different ways of getting things done.
- 3.4 'Asset based working' is an approach which is being used across the country to enable local people to do more for themselves. Asset based working sees people as citizens and co-producers with something to offer rather than clients and service users. It helps people

take control of their lives rather than treating people as passive and 'done to'. It supports people to develop their potential rather than 'fixing people'. This is increasingly important as funding across the public sector declines.

- 3.5 In 2014 the Council Telephone Survey asked 1000 local people if they would like to get more involved in their local community. 2 in 3 people agreed that the Council could ask local people to do more for themselves. 1 in 4 gave the Council their contact details to find out more about how they could get more involved. 1 in 3 people said that they thought local people could do more to help older or vulnerable people or to help keep streets clean and safe. This suggests that there is an appetite locally for people living in Coventry to do more for themselves.

4 The economic benefits of asset based working

- 4.1 National research shows that asset based working can achieve significant cost-savings. Basildon's Connected Care scheme, funded by Essex County Council and the local NHS, worked with local people to identify improvements to local health and social care services. This has claimed impacts of over £1,000 per client, and a total of over £500,000 in savings across the town. In another case, peer-led support schemes for people with mental health problems saved were £80 cheaper per day than usual care. However, making these savings requires organisations to radically change the way they provide services. And in some cases, the savings may not go back to the organisation making the investment.

5 Working with partners across the City

- 5.1 Asset based working is not something that the City Council can or should deliver on its own. Much of the innovative work that has going on to promote and develop asset based working locally has been led by voluntary organisations, including Grapevine, Coventry Law Centre and smaller organisations and community groups such as PeoplePoint and WEETC. Coventry University has also been leading a number of initiatives to empower local communities through its City Initiative. This includes a number of projects including its Neighbourhood University scheme which is being piloted in Hillfields to work with local people to identify what skills and training they would like, to be able to get jobs or higher-level training.

6 Asset based working in practice

- 6.1 Asset based working is not new in Coventry and there are a number of programmes and services which use this approach:
- 6.2 The Council's Community Development Service, which was established in 2013, works with local communities to improve their capability to do more for themselves through a range of approaches. This has included working with two GP surgeries in Coventry to link older people with complex health and social care needs into community activities as part of a local pilot to integrate health and social care services for older people.
- 6.3 The Council has also been working closely with NHS partners to support the development of asset based working. This has included the RIPPLE project at University Hospital Coventry and Warwickshire which supports patients with long-term respiratory conditions to develop social networks and reduce social isolation.
- 6.4 A number of Council services have been developed through co-creation with service users. Two examples of this are the POD, which supports adults with severe and enduring mental ill health takes a highly innovative approach to working with adults with mental health

problems so that they are able to identify the best pathway to recovery for them. The Acting Early 0-5 programme, which is being piloted in Tile Hill and Hillfields, brings together teams of staff from across the city who support parents in the early years. The service has been co-designed with parents and the voluntary sector from the start.

- 6.5 A training programme has been put in place, starting on the 8th September, which will skill up 30 staff from the council, NHS, Police and voluntary and community groups in the techniques and skills which will help them to embed asset based working in what they do. The programme consists of two learning groups: one which is based in Willenhall and one which brings together people in the council, NHS and voluntary sector who provide services to support older people and early years care.
- 6.6 Two small grant schemes have been run in 2013/14 to build community capacity. The Community Well-being Scheme is run by Valley House to develop small projects which build community capacity and improve mental well-being. The Innovation and Development Fund, run by Voluntary Action Coventry with funding from Coventry City Council and Coventry and Rugby Clinical Commissioning Group, supports schemes to encourage community groups to develop their own health programmes. The aim with both these schemes is to encourage programmes which are self-sustaining and there are a number of examples of programmes, such the Coventry Men's Shed which have gone on to generate further income from other funding bodies.

7 Next steps for Asset based working in Coventry

- 7.1 A detailed strategy and action plan for Coventry is being developed with a wide range of local partners, including Voluntary Action Coventry, City Council, Coventry and Rugby Clinical Commissioning Group, Coventry University, Coventry Law Centre, Grapevine, and West Midlands Police. This work is being coordinated by the City Council and will to be presented to the Cabinet Members for Community Development, Cooperatives and Social Enterprise and Health and Adult Services in November 2014.
- 7.2 The programme of work will be built around four key areas:
- 7.2.1 Co-designing services with local people
- 7.2.2 Expansion of training and development of staff, linking to the Council's Kickstart programme.
- 7.2.3 Working with local statutory and voluntary sector partners to access external funding to develop asset based working.
- 7.2.4 Continued development of the Community Development Service to grow asset based working in local communities.
- 7.3 The discussion at Scrutiny Board (4) will be used to help develop this strategy and action plan.

Report Author(s): Ruth Tennant

Name and Job Title: Deputy Director of Public Health

Directorate: Chief Executive's

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Active citizens **building** strong and involved communities

Asset based working

Scrutiny Board 4 Workshop

In April, we asked over a thousand Coventry residents about life in Coventry, from their involvement in the local communities to how they want to contact the Council. Here are some of the key messages.

Residents are keen to get involved in their local communities


2 of 3 

residents agreed the Council should ask local people to do more for themselves.


1 in 4 say they are already fairly or very involved in their local community.

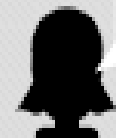
250 respondents gave their contact details to find out more about getting involved.

Respondents were asked how residents might help. Respondents suggested:

 *“help take care of elderly or vulnerable people”*
(n=288)

 *“help keep the local area clean”*
(n=239)

 *“help keep streets clean / keep people safe”*
(n=125)

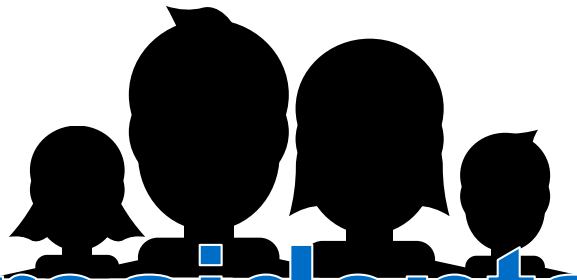
 *“be responsible for their own area”*
(n=95)

Aims of asset-based working

+encourage

+enable

+empower



residents



active citizens



strong, involved
communities



partners in
reducing demand



better services
for all

Current situation in public services**An asset based approach****Start with what's wrong****Start with the assets in the community****Respond to problems****Identify opportunities and strengths****Provide services to users****Invest in people as citizens****Emphasise the role of agencies****Emphasise the role of civil society****Focus on individuals****Focus on communities/neighbourhoods and the common good****See people as clients and consumers receiving services****See people as citizens and co-producers with something to offer****Treat people as passive and done to****Help people take control of their lives****Fix people****Support people to develop their potential****Implement programme as answer****See people as the answer**

Why do we need to change?



Budget cuts across public sector

Opportunity to rethink how things are done

Local drivers for change



Council committed to...

- enable and empower residents, communities and groups to use and develop their own skills and potential to take control over their own lives;
- hold fresh conversations with residents, communities and partners to explore different ways of getting things done.

It's already happening!



People Point



Community
Development
Service



Feeling good
and doing well in
Coventry
Wellbeing Project

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KEY QUESTIONS

- How can we work differently with local people?
- How can we work with you and other elected members to take this forward?
- How can we build on and work with elected members' skills and knowledge as community leaders?



Coventry City Council

Public Report

Report to

Communities and Neighbourhoods Scrutiny Board (4)

23rd July 2014

Report of

Councillor Lancaster, Cabinet Member (Public Services)

Title

Report Back on the Work Of Outside Bodies – Regional Flood and Coastal Committee

1 Purpose of the Report

1.1 This reports sets out details of the work of the Regional Flood Coastal Committee (RFCC) over the last twelve months and information of attendance by the City Council's representatives.

2 Recommendations

2.1 That scrutiny notes the contents of the report and that the Council continues to appoint to this body.

3 Information on Work of Regional Flood and Coastal Committees

3.1 RFCC's were set up under the Flood and Water Management Act 2010. The committees have a chair appointed by the Minister, members from Lead Local Flood Authorities (allowing for local democratic input) and independent members recruited by the Environment Agency (EA) who have specialist skills or backgrounds.

3.2 The RFCC which replaced the former Regional Flood Defence Committee (RFDC) meets quarterly.

3.3 The RFCC's are bodies through which the Environment Agency Midlands carries out its work on flood risk management.

3.4 There are two Regional Flood and Coastal Committees operating in Midlands region.

- English Severn and Wye RFCC
- Trent RFCC

3.5 The Department for Environment Food and Rural Affairs (DEFRA) has appointed Tim Farr as the Chair of the new Trent RFCC, and Anne Wheeler as the Chair of the new English Severn & Wye RFCC. These appointments extend until 30 June 2015.

3.6 The role of RFCC members is to:-

- Ensure there are coherent plans for identifying, communicating and managing flood and coastal erosion risks across catchments and shorelines;
- Promote efficient, targeted and risk-based investment in flood and coastal erosion risk management that optimises value for money and benefits for local communities; and
- Provide a link between the EA, Lead Local Flood Authorities, Internal Drainage Boards, and other relevant bodies to develop mutual understanding of flood and coastal erosion risks in its area.

3.7 The Flood and Water Management Act 2010 and Flood Risk Regulations give the City Council a new leadership role in flood risk management, as a "Lead Local Flood Authority" with responsibility for developing, maintaining and applying a local flood risk strategy. In response to this Coventry City Council transformed its Multi-Agency Surface Water Management Group into the "Flood Risk Management Group in 2011. The EA plays a key role on this group as they have responsibility for maintaining a strategic overview of all forms of flooding. The RFCC is an important element in ensuring the new Act is effective and the Councils' continuing membership is essential.

3.8 The RFCC committee is responsible for preparing an annual programme of flood defence maintenance and improvement works, determining the necessary funding and obtaining DEFRA approval, and also for providing and operating flood-warning systems. Much of the work of the RFCC is around the monitoring of both capital works and revenue maintenance costs of the EA's operations in the region.

3.9 The total National budget for National Flood Defence Work for 2014/15 is £795m, Schemes submitted for funding bids are listed in paragraph 4.1.

4 Benefits to the City Council of the Appointment

4.1 Coventry City Council pays a £86,975 "levy" to the Environment Agency each year and membership of the RFCC is essential to ensure that the authority gets value for money from that contribution. Coventry City has identified sites for local levy / Flood Defence Grant in Aid (FDGiA) funding these are:

- i. Butt Lane Property Level Protection
- ii. Rowley's Green Property Protection
- iii. Broad Lane / Banner Lane

- 4.2 The City Council are continuing our efforts to identify projects which can benefit from funding for future flood defence projects.
- 4.3 Furthermore, with the onset of climate change and the increase of potentially challenging weather conditions, flooding and flood defence will be given increasing importance as an agenda by many different agencies including Coventry City Council.

5 Attendance Record and Remuneration for the Appointment

The City Council’s representative on the Regional Flood and Coastal Committee is Councillor Rachel Lancaster. In the period from June 2013 to April 2014, there have been four meetings for LA members to attend. Councillor Lancaster attended three meetings. Neal Thomas, representative from the Highways Flood Risk Management and Drainage section, acted as Councillor Lancaster’s Deputy on 15th April 2014 as her apologies were given.

5.2 There is no remuneration for the appointment.

List of background papers

Proper officer:

Author:

Neal Thomas - Flood Risk Manager

Telephone 024 7683 4307

Other contributors:

Neil Cowper - Acting Head of Highways

Councillor Rachel Lancaster – Cabinet Member, Public Services

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Communities and Neighbourhood Scrutiny Board (4)

Work Programme 2014/15

For more details on items, please see pages 2 onwards

23rd July 2014

- Traffic management
- 20 mph zones and limits*

17th September 2014

- Asset Based Working
- Report Back on the Work of Outside Bodies – Regional Flood and Coastal Committee

22nd October 2014

- Taxi Licensing Policy - consultation
- Waste Strategy

19th November 2014

- Final report on Cycle Coventry Project
- Traffic enforcement*

14th January 2015

- City of Culture
- Asset Based Working
- Provision of parks and open spaces for improved health

25th February 2015

- Surface Water Management Plan

25th March 2015

-

Date to be identified

- Public Toilets Review*
- Heatline

Communities and Neighbourhoods Scrutiny Board (4) Work Programme 2014/15

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Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
23 rd July 2014	Traffic management	Colin Knight	Update on how traffic is managed to ensure a minimal disruption/contingency plans and how this is communicated to road users. The Board asked for bus lanes, red routes and yellow lines management to be included.	SB4 meeting 25/06/14
	20 mph zones and limits*	Paul Boulton (Shirley Reynolds)	Following Cabinet Member (Public Services) approval (25th March 2014) of the Scrutiny Board Task and Finish Group's recommendations on 20 mph zones and limits, the Board would like to review the final proposals which prior to Cabinet Member consideration in July. To include any further information implementation and impacts in other areas.	SB4 Meeting 26/3/14
17 th September 2014	Asset Based Working Strategy	Ruth Tenant/ Kate O'Hara	The Board were interested to understand how the council and the city contributes to and benefits from asset based working. To contribute to the consultation process in the development of the Strategy	SB4 Meeting 25/06/14
	Report Back on the Work of Outside Bodies – Regional Flood and Coastal Committee	Neal Thomas	To report on the work of the Regional Flood and Coastal Committee over the last 12 months.	c/f from 23/07/14
22 nd October 2014	Taxi Licensing Policy - consultation	Andrew Walster	To look at the development of taxi licensing policy to enable sufficient wheelchair access	c/f from 2012/13
	Waste Strategy	Andrew Walster	Following the recommendations to Cabinet Member from a Task and Finish Group last Municipal Year, the Board will monitor progress on identified actions. Members are particularly interested in the consideration of options for food waste management, including anaerobic digestion, and also waste collection and recycling targets.	Board meeting 26/6/13 Informal Scrutiny meeting 02/07/14
19 th November 2014	Final report on Cycle Coventry Project	Samantha Tharme/	Following the on 26th February at which the Board considered progress over the first year, the Board requested a further report on the achievements made over the two year project. Project ends March 2015 need a discussion around an exit strategy.	SB4 Meeting 26/2/14
	Traffic enforcement*	Colin Knight/	Following issues raised at their discussion on traffic	Meeting 20/11/13

Communities and Neighbourhoods Scrutiny Board (4) Work Programme 2014/15

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
		Paul Boulton	management during major roadworks, the Board requested an update on the range of enforcement measures used, including safety cameras and vehicle activated signs. To include role of enforcement in improving traffic flows.	
14th January 2015	City of Culture	David Cockroft/ David Nuttall	Board wanted to receive an update on plans for Council's bid at an early stage in order to advise on the strategy for moving forward.	SB4 meeting 25/06/14
	Asset Based Working	Ruth Tennant/ Kate O'Hara	To contribute to the implementation of the strategy following consultation.	SB4 meeting 25/06/14
	Provision of parks and open spaces for improved health	Andrew Walster	The Board were interesting in finding out more about how the city's parks and open spaces can contribute to addressing health inequalities within the context of Coventry being a Marmot City.	SB4 Meeting 31/7/13
25th February 2015	Surface Water Management Plan	Colin Knight	Members wanted to receive information about the final plan once it has been completed, as well as progress on the Flood Risk Management Group. Sustainable Drainage Systems (SuDS) and the SuDS Approval Body (SAB) implementation has been rolled back to October 2014.	Meeting 17/9/13
25th March 2015	-			
Date to be identified	Public Toilets Review*	Azim Walimia/ Nigel Clews	To review the provision of public toilets across the city. To provide options and recommendations for the Board to consider.	SB4 meeting 26/6/13
	Heatline	Andrew Walster	Consider report if significant extensions planned to Heatline network.	SB4 Meeting 20/11/13

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